

Seattle Draft & Military Counseling Center
GI Rights Hotline Volunteer Counselor
Position Description

The GI Rights Hotline is a national network of nonprofit, nongovernmental organizations who provide information to servicemembers about military discharges, grievance and complaint procedures, and other civil rights. Seattle Draft and Military Counseling Center answers calls in Washington State. The purpose of the Seattle Draft and Military Counseling Center is to provide accurate, comprehensive, and objective information about Selective Service, military law, military regulations, and administrative procedure to anyone in need of this service, and to assist them in applying this information to their own situation and goals.

SDMCC also supports conscientious objectors and promotes individual and collective resistance to war and preparations for war.

The information shared with a counselor is privileged communication and will not be released to anyone without permission of the counselee.

Essential Duties

1. Abide by the bylaws
2. Support the mission and philosophy of the organization
3. Represent the organization professionally
4. Maintain counselee confidentiality
5. Know limits and act within these limits
 - a. Personal and ethical limits (as stipulated by trainings and our by-laws)
6. Promote SDMCC and the GI Rights Hotline

Tasks & Responsibilities

1. Complete initial 16 hour training
2. Commit to at least one two-week shift every two months for at least a year
3. Check hotline mailbox a minimum of every other day while on shift
4. Return phone calls promptly
5. Provide accurate information and referrals to callers
6. Staff drop in counseling (two hour shifts) as able
7. Attend monthly counselor meetings and trainings
8. Attend additional trainings as needed
9. Seek assistance as needed
10. Maintain appropriate counselor/counselee relationship
11. Be upfront about our limits: remind clients we are volunteers, not lawyers, and while our information is current, the military can and does change its regulations from time to time.

If you have questions or are interested in applying and would like an application, please contact Cindy Sousa, Volunteer Counselor Coordinator at Seattle Draft and Military Counseling Center via email at cindy@sdmcc.org or call us at 206-789-2751.